

The British School Manila has an urgent requirement for an on-the-job trainee who will assume the following position in **October 2019**.

## ICT Assistant On-the-Job Trainee

The School is in need of an on-the-job trainee who will provide technical and administrative support to the Information and Communication Technology (ICT) department of the school. Specifically, the OJT will assist in resolving various ICT concerns and help in the maintenance of ICT equipment such as laptops, desktop computers, whiteboards, projectors, tablets, IP phones and audio-visual equipment.

### Qualifications:

1. Currently enrolled in junior or senior baccalaureate years in Computer Science, Computer Engineering or Information Technology;
2. With excellent English communications skills;
3. Proactive, organised and resourceful.

### Application:

Submit your resume to the following School representative. Please indicate the number of hours required for your internship/on-the-job training.

#### Leo Carlo Sarion

Human Resources Officer

Telephone No.: 860.48.00 local 1152

Email Address: [csarion@britishschoolmanila.org](mailto:csarion@britishschoolmanila.org)

Website [www.britishschoolmanila.org](http://www.britishschoolmanila.org)

**We will respond to shortlisted applicants only**

**Application is on-going and will be closed upon hiring of successful on-the-job trainee.**

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The British School Manila (BSM) is a highly regarded co-educational British international school established in 1976. The School is proud to uphold the high standard of the British education system and we take full advantage of our multi-cultural setting. We are accredited by the Council of International Schools (CIS) and also a member of The Federation of British International Schools in Asia (FOBISIA) and The Independent Association of Prep Schools (IAPS).

At present 950+ students aged 3-18 are on BSM's roll and 41 nationalities are represented. British children make up 29%, Filipino 22%, Canadian 10%, Australian 9% and American 7%, of the total population.