



The British School Manila has a requirement for a prospective member of the support staff who will take the position in **October 2018**.

Graphic Designer

The holder of this position supports the different communications and marketing programmes and initiatives of the School by creating, managing and publishing graphic designs and videos using various editing softwares, ensuring that the content is in compliance with the School's branding guidelines.

Specifically, amongst other tasks, the Graphic Designer:

1. Creates, maintains, manages and publishes graphic and video content for marketing usage.
2. Handles the full process of the creation and publication of Yearbook and special academic materials.
3. Creates and implements style guidelines for website content in line with the school's branding.
4. Coordinates all photo coverage of school events and class photos.
5. Organises, archives and meta-tags images and videos for marketing purposes.

Qualifications:

1. Holder of a degree in Graphic Design, Multimedia Arts, Communication Design or other relevant fields of study, preferably with above-average academic record from a reputable school.
2. Creative, innovative and resourceful.
3. Has excellent communication and people skills, and can effectively work with diverse teams.
4. Adept in different design softwares such as Photoshop, Adobe Illustrator and Flash Professional, and has basic knowledge in HTML/CSS.
5. Work experience in a multi-cultural environment is an advantage.

Remuneration:

The pay and benefits package in Philippine peso will be tailored based on the candidate's qualifications.

Application:

Please submit your application letter and resume to:

Leo Carlo Sarion

HR Officer

Email Address: csarion@britishschoolmanila.org

Website www.britishschoolmanila.org

Closing date for receipt of application is 28 September 2018. We will respond to shortlisted applicants only.

The British School Manila (BSM) is a highly regarded co-educational British international school established in 1976. The School is proud to uphold the high standard of the British education system and we take full advantage of our multi-cultural setting. We are accredited by the Council of International Schools (CIS) and also a member of The Federation of British International Schools in Asia (FOBISIA) and The Independent Association of Prep Schools (IAPS).

At present 950+ students aged 3-18 are on BSM's roll and 41 nationalities are represented. British children make up 29%, Filipino 22%, Canadian 10%, Australian 9% and American 7%, of the total population.