

The British School Manila has a requirement for a prospective member of the support staff who will take the position in **August 2018**

## LRC Learning Assistant

The holder of this position will support the management, development and promotion of reading and digital learning in the Learning Resource Centre (LRC) at BSM. Specifically, amongst all other tasks, the LRC Learning Assistant will:

1. Help to provide an environment that promotes reading, research, discussion and study.
2. Assist the Teacher Librarian with the development and delivery of the LRC education program.
3. Help promote and share effective information literacy practices.
4. Assist the BSM community with learning resource enquiries.
5. Demonstrate and develop technical and digital skills necessary to support student learning in the LRC.
6. Support the effective running and management of the library collections.

### Qualifications:

1. Holder of relevant degrees in Education, preferably with above-average academic record from a reputable school.
2. Exhibits strong English communication, interpersonal and IT skills.
3. Organized, systematic, efficient and diligent.
4. Able and willing to work with a wide age range of students (ages 3-18), and has understanding of how children learn and how to support them with this.
5. Work experience in a multi-cultural environment AND the ability to be good at storytelling are both an advantage.

### Remuneration:

The pay and benefits package in Philippine peso will be tailored based on the candidate's qualifications.

### Application:

Please submit your application letter and resume to:

**Leo Carlo Sarion**

HR Officer

Email Address: [csarion@britishschoolmanila.org](mailto:csarion@britishschoolmanila.org)

Website [www.britishschoolmanila.org](http://www.britishschoolmanila.org)

**Closing date for receipt of application is 30 June 2018. We will respond to shortlisted applicants only.**

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The British School Manila (BSM) is a highly regarded co-educational British international school established in 1976. The School is proud to uphold the high standard of the British education system and we take full advantage of our multi-cultural setting. We are accredited by the Council of International Schools (CIS) and also a member of The Federation of British International Schools in Asia (FOBISIA) and The Independent Association of Prep Schools (IAPS).

At present 950+ students aged 3-18 are on BSM's roll and 41 nationalities are represented. British children make up 29%, Filipino 22%, Canadian 10%, Australian 9% and American 7%, of the total population.